

Fingerprints

to determine your future

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Fingerprinting is a highly essential part of a reliability screening. To the applicant the outcome can be determining for the future, when it concerns for example:

- child adoption;
- emigration by moving permanently;
- a job or education abroad;
- expansion of business relations abroad.

Van Kappel Security Solutions BV is very much aware of the huge responsibility that its service-rendering role implies. Until now we have a decade of experience in fingerprinting. Along the way we have developed a method that puts the emphasis on three basics:

- **security and reliability**
- **efficiency and accuracy**
- **service and customer-friendliness**

In this brochure the fingerprinting procedure is explained. It also offers you a peek behind the scenes of Van Kappel Security Solutions BV.

Fingerprints across the border

Unlike in The Netherlands, some countries demand the applicant's fingerprints and run them through their computers to compare them with convicted or wanted criminals' fingerprints. We have the important task to see to it that these fingerprints will arrive at the controlling authorities in accordance with the applicable requirements.



fig.1

Initially, Van Kappel was exclusively responsible for taking fingerprints for the FBI (Federal Bureau of Investigation). The American Consulate in Amsterdam, on special request of the American Consul stationed in Amsterdam at the time, assigned Van Kappel to execute this task as part of the FBI reliability investigations and screenings.

During the past years Van Kappel Security Solutions' fingerprint service has grown to become a leading organization. Governments throughout the world now accept the product as offered by Van Kappel Security solutions. Based upon this product, important competences and individual rights are granted to the applicants of whom VKSS has taken fingerprints.

In short, many years of experience and a high level of affinity with the subject as well as the necessary education and training (a.o. Royal Military Police), assure you of the desired service and expertise.

Fingerprinting procedure

The fingerprinting procedure as carried out by Van Kappel Security Solutions is divided in four major stages, regardless the reason and the organization that will judge the prints.

In figure 2 as displayed hereunder the main steps within the fingerprinting procedure are mentioned. The service of Van Kappel Security Solutions BV involving the fingerprinting procedure are mentioned under number 1 to number 4;

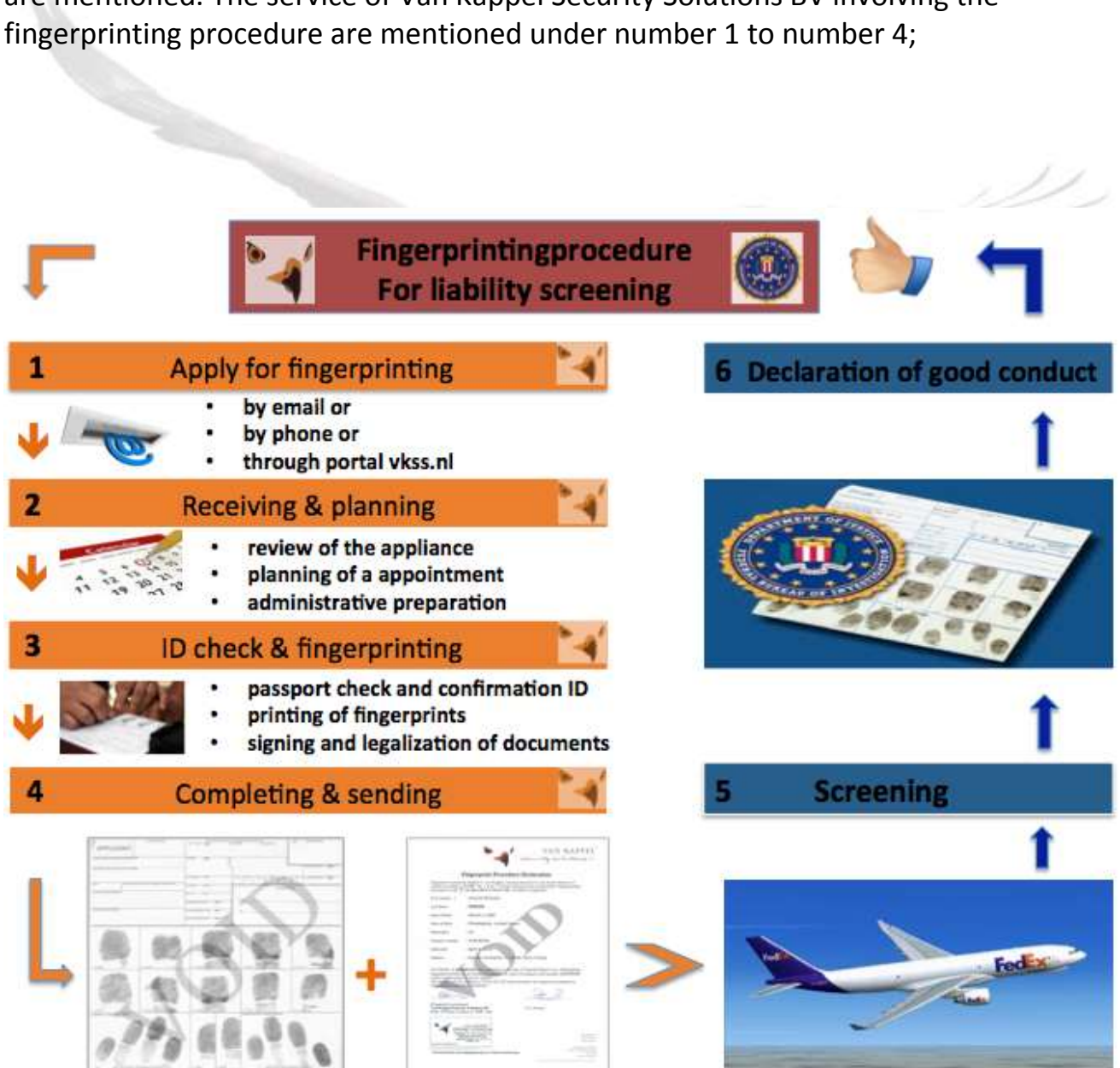


fig.2

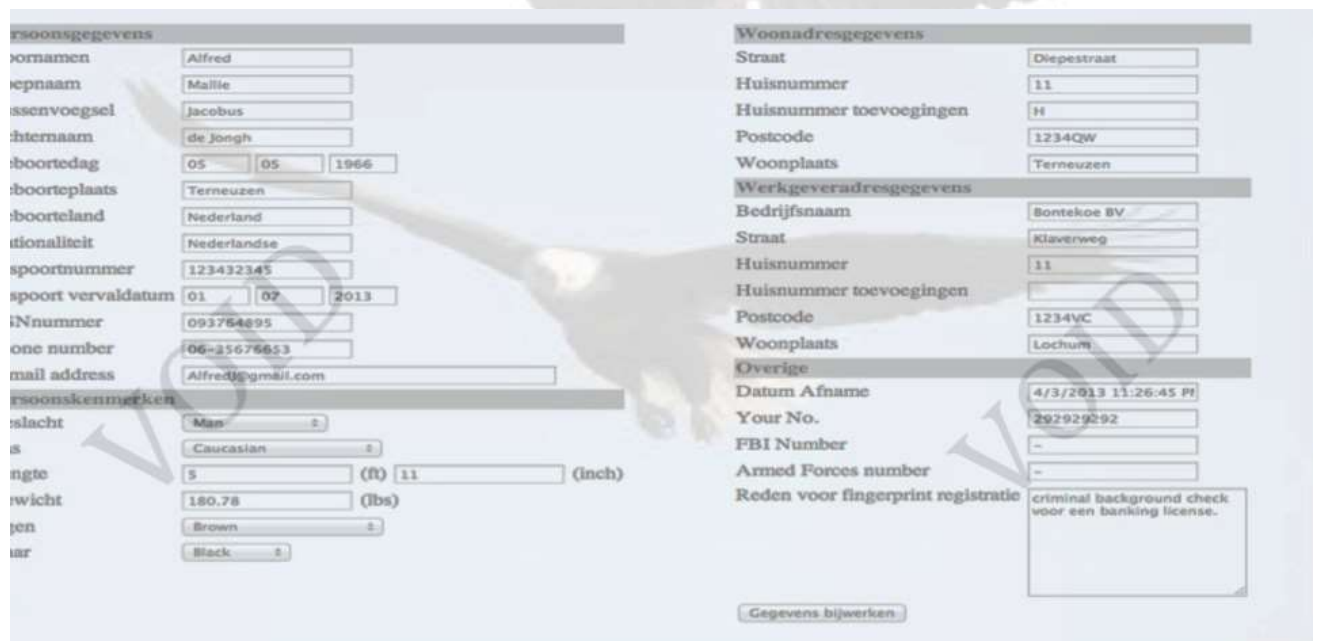
Application

Van Kappel Security Solutions BV (VKSS) works with a secured computerised system. A portal on our website helps the application of the fingerprint sheets. This way the procedure costs less time and the chance of writing or form errors is diminished considerably. It also gives the application a very professional appearance, which will expedite the procedure.

The portal can be found on our website through the following link:

www.vkss.nl/diensten/vingerafdrukservice.php

The applicant fills in the fields on the VKSS website with his/her relevant personal information;



The screenshot shows a web form with the following sections and fields:

- Persoonsgegevens**
 - Voornamen: Alfred
 - Achternaam: Mallie
 - Voornametoetsvoegsel: Jacobus
 - Achternaamtoetsvoegsel: de Jongh
 - Geboortedag: 05/05/1966
 - Geboorteplaats: Terneuzen
 - Geboorteland: Nederland
 - Nationaliteit: Nederlandse
 - Identificatienummer: 123432345
 - Identificatievervaldatum: 01/07/2013
 - Identificatienummer: 093764895
 - Identificatienummer: 06-25676653
 - E-mailadres: Alfred@gmail.com
- Persoonskenmerken**
 - Slacht: Man
 - Ras: Caucasian
 - Hoogte: 5 (ft) 11 (inch)
 - Gewicht: 180.78 (lbs)
 - Haren: Brown
 - Ogen: Black
- Woonadresgegevens**
 - Straat: Diepestraat
 - Huisnummer: 11
 - Huisnummer toevoegingen: H
 - Postcode: 1234QW
 - Woonplaats: Terneuzen
- Werkgeveradresgegevens**
 - Bedrijfsnaam: Bontekoe BV
 - Straat: Klaverweg
 - Huisnummer: 11
 - Huisnummer toevoegingen:
 - Postcode: 1234VC
 - Woonplaats: Lochem
- Overige**
 - Datum Afname: 4/3/2013 11:26:45 PM
 - Your No.: 292929292
 - FBI Number: -
 - Armed Forces number: -
 - Reden voor fingerprint registratie: criminal background check voor een banking license.

Gegevens bijwerken

fig. 3



The information as provided by applicant in the portal automatically displays on the fingerprint sheet as printed;

APPLICANT		LEAVE BLANK		PLEASE PRINT ALL INFORMATION IN BLACK		FBI		LEAVE BLANK	
LAST NAME de Jongh		FIRST NAME Alfred		MIDDLE NAME Jacobus					
ADDRESS Diepestraat 11 H 1234QW Terneuzen		CITY Terneuzen		STATE Netherlands		ZIP 5555		COUNTRY NL	
PHONE 092784935		PASSPORT NO. 123456789		DOB 01-01-1980		SEX M		HAIR BRN	
EYES BLU		HEIGHT 5'11"		WEIGHT 180.75		BUILD SLM		SCARS BAL	
Criminal background check for a banking license.		123456789		092784935		123456789			

fig 4

Planning and administration

As soon as we have received the application through our website or otherwise, the procedure will be planned and administratively prepared. We will contact the applicant and an appointment will be made.

Print and legalisation

The necessary fingerprint sheets, stating the applicant's relevant personal data and fingerprints will be printed. In order to print the fingerprints on the fingerprint sheets the fingerprinting technician roles the applicants fingers onto a "ink-fingerprint pad" en hereafter on the corresponding fields of the fingerprint sheets. By undersigning the completely filled in fingerprint sheet by the applicant and the fingerprint technician completion of the actual most important document in the process is a fact. Finally, a relevant signed and stamped statement will be drawn up. This statement will have to be dispatched together with the completed fingerprint sheets.

In some cases an additional notarial act is required to complete the identification. For these cases Van Kappel Security Solutions has entered an agreement with Moulijn Notarizes, Naarderstraat 3, Huizen.



fig 5

Completion and dispatch

The day the fingerprints will actually be taken, a set will be ready consisting of completely filled out fingerprint sheets and the statement that will be signed by the fingerprint technician and the applicant. The technician will roll the fingerprints with washable ink on the fingerprint sheets, after which the technician as well as the applicant will sign the sheets and the statement.

Finally, the technician will stamp the statement. Then the most important part of the procedure is completed.

VKSS will take care of the whole package to be dispatched to the authority that is responsible for the actual screening and the issue of the final judgement. For this purpose VKSS has a connection with FedEx that collects the important documents at our office and delivers them at the destination.

There is a possibility to take care of the dispatch yourself. VKSS then transfers the responsibility of further handling to the applicant. In some cases, for instance an application for authorities such as the Federal Aviation Administration (FAA), the procedure requires that VKSS takes care of registered dispatch.

On location or at VKSS

It is possible to have fingerprints taken on the location of your choice. In some cases, such as when companies file multiple applications at the same time, it can be more efficient and cost-effective.



fig. 6

Our spacious and bright office (see above) is an excellent location for taking fingerprints in a relaxed and adequate way. Van Kappel Security Solutions has succeeded in turning a somewhat awkward occasion into a pleasant experience, as shown by the numerous expressions of gratitude we have received as feedback on successful missions.

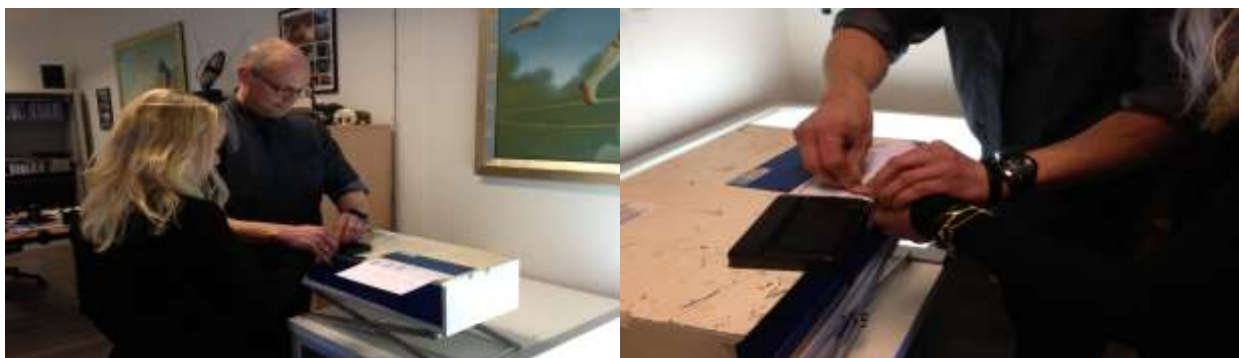


fig. 7

The Mission

VKSS' major activities consist of the execution of criminal investigation commissioned by housing corporations, municipalities and companies. For these clients we conduct investigations a.o. on housing fraude, nuisance, absenteeism, theft and swindle.

For this purpose, the Ministry of Justice has granted VKSS a licence based on art.2 WPBR. Furthermore, The Ministry of Home Affairs has declared VKSS qualified to verify identification cards on authenticity and legitimacy.

Since 10 years, besides the regular day-to-day business, Van Kappel Security Solutions has focused on fingerprinting on behalf of companies and individuals that for various reasons have to be able to present a certificate of good conduct.



fig.8 De Molenberg anno 2013



fig. 9 De Molenberg anno 1900

Van Kappel Security Solutions BV is located in the ancient centre of Huizen, a fishing village in 't Gooi approximately thirty kilometres southeast of Amsterdam. The office building is called "de Molenberg" after the mill that used to be situated on this highest spot of Huizen.

Easy to reach



fig. 10

The office is within easy reach by means of public transport or by car. The bus station is right around the corner, public transport will take you to all directions.

Because of Huizen's convenient location near the A1 and the A27, the office can be reached easily by car. Around the office you will find plenty of free parking space. On our website www.vkss.nl you will find specific directions by car as well as public transport.

Children

Should you desire to bring your children, partner or a friend, there will be no problem whatsoever. At the office there are some children's toys available for the little ones. The older children will definitely appreciate a visit to our office.

